



# Nonpayment of League Fees Checklist

## Required Documentation

Meeting Notice (Sample Notice on the Rules page of bowl.com)

The notice includes the date, time and place of the league meeting

The notice informs the bowler of their right to attend to offer a defense

Meeting minutes

The meeting was held on the same day as listed on the Meeting Notice

The minutes list those who were present

A quorum was present

The minutes include the vote count Example: Unanimous, 10-2 for suspension

Copy of league rules

Weekly fee per bowler: \_\_\_\_\_

Copy of letter(s) of complaint (if any)

Copy of worthless checks (if any)

## Bowler Information

Bowler's Name: \_\_\_\_\_

Bowler ID: \_\_\_\_\_

Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Date the Bowler Joined the League: \_\_\_\_\_

Was the Bowler a Substitute? Yes No

## Payment Information

Total Amount Charged: \_\_\_\_\_

Dates Charged:

1. \_\_\_\_\_ Present Absent 4. \_\_\_\_\_ Present Absent

2. \_\_\_\_\_ Present Absent 5. \_\_\_\_\_ Present Absent

3. \_\_\_\_\_ Present Absent 6. \_\_\_\_\_ Present Absent

Was a Substitute used when the bowler was absent? Yes No

If so did the substitute pay fees for the bowler? Yes No

Amount of worthless checks written: \_\_\_\_\_

Amount of Bank Fees: \_\_\_\_\_

What were the checks issued for (membership dues, league fees, cash) \_\_\_\_\_

Amount of Prize money applied to the amount owed if any: \_\_\_\_\_

## Withdrawal information

Withdrawal/Replacement Date: \_\_\_\_\_

Reason for Withdrawal: \_\_\_\_\_

Date Team Captain was Notified: \_\_\_\_\_

Date League Secretary was Notified: \_\_\_\_\_

## Bowler Information

Bowler's Name: \_\_\_\_\_

Bowler ID: \_\_\_\_\_

Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Date the Bowler Joined the League: \_\_\_\_\_

Was the Bowler a Substitute? Yes No

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Dates Charged:

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