



# UPPER SHENANDOAH VALLEY

 [usvbwlg@gmail.com](mailto:usvbwlg@gmail.com)

 [www.usvbwlg.com](http://www.usvbwlg.com)



**2024 - 2025**

League Secretaries –

Thank you so much for volunteering to be the secretary and/or treasurer of your Upper Shenandoah Valley (USV) league. This position is an important and integral part to the success of your league.

Available online on our website [www.usvbwlg.com](http://www.usvbwlg.com) under the Secretary tab are the following:

- 2024-2025 USBC Rulebook updates - **Rules Department announced no rule changes for 2024-2025 season.**
- 2023-2024 USV Average Yearbook
- League Application example
- Membership Summary form
- Sanction card example
- Team Envelope example
- Awards Info
  - Awards Letter
  - Awards Flyer
  - Awards Request form
- League Checklist
- Secretary Tips

Additionally, USV will provide the following hard copies:

- USBC sanction application cards for every bowler in your league
- League Application

Please note that all USV bowling centers will have hard copies of the 2023-2024 Yearbook for your use.

**USBC RULEBOOK.** Last year USV provided every sanctioned league a printed copy of the 2023-2024 Rulebook. Moving forward, leagues will be receiving the 2024-2025 USBC Rulebook changes ONLY. If your league is new this year, please contact a USV Board member for your copy of the 2023-2024 USBC Rulebook.

**USBC LEAGUE APPLICATION.** League application must be sent to USV within 30 days of the start of the league. Otherwise, membership benefits are not effective until the date received by USV. Please send one copy of the league application to USV, keeping a copy for your records.

For your convenience, an addressed manila envelope is provided to send the following league certification documents to USV for processing:

- league application
- league rules
- sanction cards for **each and every member of your league**, making sure all information is printed, legible and signed
- Membership summary form
- league check covering USBC sanction fees for your league, with 2 league signatures

**USBC SANCTION APPLICATION CARDS.** All membership cards are issued for August 1 through July 31. As **Rule 100** states, an adult league consists of bowlers who are 18 years of age or older. Hence, **no youth bowler is permitted to bowl in an adult league.**

All bowlers, including subs, must complete sanction cards for all leagues (**Rule 101**) in which they bowl. If a bowler fails to fill out a sanction card and bowls in the league, the games of the now declared "ineligible" bowler may be declared forfeited (**Rule 120**).

Please have bowlers legibly **PRINT** all requested information on the sanction cards. Prior to sending the application cards to the association, please make sure all the information is printed and filled out correctly, as well as being dated and signed. Failure to do so may result in the return of any sanction card to the league secretary for correction to be made.

**DUES.** Standard membership dues are \$25 and may be paid through a league or online at [www.bowl.com](http://www.bowl.com).

USBC	\$15
State	\$ 1
Association	\$ 9

Multiple membership applies to bowlers who have paid their USBC dues through another association. Please make sure sanction cards reflect the actual membership being purchased through your league.

Local Membership. If a bowler pays USBC dues (\$15) and state dues (\$1) through another association within the state of Virginia, the \$9 association dues must be paid to become a multiple member through USV.

Local and State Membership. If a bowler pays USBC (\$15) through an association OUTSIDE THE STATE OF VIRGINIA, the \$1 state dues plus the \$9 association dues (total of \$10) must be paid to become a multiple member of USV.

**PAYMENT/LEAGUE CHECKS.** Each league MUST submit a league check for membership payment, payable to Upper Shenandoah Valley USBC with two league signatures on ALL checks. Do not submit cash.

Any check written in any other way will be returned to the league secretary for a corrected check. If your league check is returned for any reason, USV will charge your league a returned check fee of \$35 PLUS any fees our bank may charge USV in addition to the amount of the check. Additionally, USV will only accept Money Orders or Cashier's checks from then on.

**OVERPAYMENT.** If your league has submitted extra monies to USV for sanction payment, the association will send a check back to the league for the overpayment along with an overpayment explanation, including name(s) and amount(s). The overpayment should be returned to the bowler(s) who overpaid and cannot be used to pay for another bowler's sanction.

**USV AWARD REQUEST FORM.** As secretary, it is your responsibility, and yours alone, to fill out and submit USV Award Request form to the USV Awards Chairman within 20 days. Please provide ALL information requested on the award form, including all needed center verification. If you have any questions about any awards or submissions, please contact the Awards Chairman, Janet Stotler, directly at (540) 869-1448.

New this year, a fillable Award Request Form is available online at [www.usvbowling.com](http://www.usvbowling.com). As usual please submit request forms by mail to Awards Chairman or by leaving them at the control desk at Northside Lanes.

**BOWLING CENTER VERIFICATION.** Again, USV is giving league secretaries different options for center verification, with the preferred method still being a printout from the center. The following are the options available for the 2024-2025 bowling season:

1. Printout of scores from center
2. Dated clear picture of overhead screen showing score(s) of actual game or series

**SUBS.** Subs bowling in USV leagues are eligible to earn any and all USBC awards plus local awards. However, subs are not eligible for any league cash prizes.

If you have any questions or need assistance during the season, please reach out to your house representative or contact us at [usvbowling@gmail.com](mailto:usvbowling@gmail.com). Also, please refer the USBC Rulebook and League Operations Handbook for specific questions or issues which arise in your league during the season.